



Annual General Meeting Minutes
June 26, 2017
Seniors Circle
5212 50 St, Whitecourt, AB

Master of Ceremonies – Brian Deheer, Chair, AWC-WPAC

Special Guest – Rick Zroback

1. Quorum and Call to Order

Brian Deheer called the meeting to order at 7:25 p.m.

2. Review and Approval of Minutes

MOTION: Bryan Van Tassel moved to approve the agenda as presented. Dave Phillips seconded. **Approved by consensus.**

3. Welcome Address and Introductions

Brian Deheer welcomed the participants to the meeting.

4. Keynote Address

Rick Zroback recounted his experience on the Athabasca River. He discussed the history of voyageur canoeing on the Athabasca River and described the 2017 Voyageur Canoe Brigade, a 333 km trip from Jasper to Fort Assiniboine.

5. Adoption of Minutes from 2016 AGM

MOTION: Larry Armfelt moved to accept the 2016 AGM minutes as presented. Marv Fyten seconded. **Approved by consensus.**

6. Chair's Report

Brian Deheer reported that the AWC-WPAC has achieved an increase in funding, to \$220,000 for the 2017-18 fiscal year. He noted that the organization plans to focus on outreach and engagement opportunities in the upcoming year. He explained that the Board of Directors has recognized Carolyn Campbell's outstanding contributions to the AWC-WPAC by presenting her with a special recognition award.

7. Financial Statements

a. 2016-17 Review by Treasurer

Tim Polzin presented an overview of the AWC-WPAC's financial activities. He reported that the accounting firm of Kingston, Ross, and Pasnak have completed a review engagement report for 2016-17. He reported that the previous year's review engagement flagged the process for approving expense claims as requiring improvement. Tim noted that because of action taken in the past year to improve that process, nothing was flagged as a concern in the current review engagement report. He presented a summary of the financial statement outlined in the annual report.

MOTION: Brian Boyce moved to accept the Review Engagement Report as information. Tom Weber seconded. **Approved by consensus.**

b. Appoint two AWC-WPAC members to inspect 2017-18 accounts and financial statements

Tim explained that, in addition to the review engagement report to be completed by the accountants, there is an opportunity for two members to inspect the AWC-WPAC's accounts for increased transparency. Brian asked if any members would like to inspect the accounts, but no one stepped forward.

MOTION: Larry Armfelt moved to defer item 7b until the 2018 Annual General Meeting. Seconded by Marv Fyten. **Approved by consensus.**

c. Appoint Accounting Firm to review 2017-18 financial statements

Tim recommended that the AWC-WPAC use Kingston, Ross, and Pasnak produce a review engagement report.

MOTION: Tim Polzin moved to retain Kingston, Ross, and Pasnak to conduct a review engagement report for the 2017-18 financial year. Seconded by Tom Weber. **Approved by consensus.**

8. Committee Overview

a. Technical Committee

Janice Linehan, co-chair with Carolyn Campbell, presented on behalf of the technical committee. She reported that much of the committee's work in 2016-17 has been on the State of the Watershed (SOW) Summary Report. The report is nearing completion and is expected to be completed by the fall of 2017. She also noted that the AWC-WPAC has been involved in WaterSMART's Athabasca River Basin Initiative (ARBI).

b. Communications and Community Engagement Committee

Brian reported that the Communications and Community Engagement (C&CE) Committee has met infrequently in 2016-17. They contributed to the review and re-development of the AWC-WPAC three-year strategic plan.

9. Approval of Membership Fees

Brian explained that, as per section 3.3.2 of the Bylaws, it is up to the membership to set membership fees for the upcoming year. The Board of Directors recommends that we continue with no fees.

MOTION: Tim Polzin moved to keep the membership fee at \$0 for the 2017-18 year. Robert Holmberg seconded. **Approved by consensus.**

10. Election of the AWC Board of Directors

Brian introduced the nominees for the following positions:

Aboriginal: Cleo Reece

Aboriginal: Robert Grandjambe

Industry (Forestry): Dan Moore

Industry (Oil and Gas): Janice Linehan

NGO (Health or Environment): Marv Fyten

NGO (Research or Academia): Robert Holmberg

Member-at-Large: Tom Weber

Municipal Government (Upper basin): Robert Esau

MOTION: Brian Boyce moved to accept each of the named nominees (to the position to which they have been nominated) to the Board of Directors. Seconded by Larry Armfelt. **Approved by consensus.**

11. Election of the Chair

Robert Holmberg presided over the election of the chair.

Tim Polzin nominated Brian Deheer as Chair. Marv Fyten seconded. Brian accepted the nomination.

MOTION: Tom Weber moved to cease nominations for Chair. Tim Polzin seconded. **Approved by consensus.**

MOTION: Tim Polzin moved to accept Brian Deheer as Chair. Tom Weber seconded. **Approved by consensus.**

12. Adjournment

Brian thanked everyone for attending.

MOTION: Marv Fyten moved to adjourn the meeting. **Approved by consensus.**


The meeting was adjourned at 8:38 p.m.

AGM Attendance List

Kevin Kushniruk
Deb Kushniruk
Hart Wichern
Brian Deheer
Dale Kiselyk
Dan Moore
Larry Armfelt
Don Savage
Brian Boyce
Molly Fyten
Marv Fyten
Tim Polzin
Rick Zroback
Robert Holmberg
Bryan Van Tassel
Rhonda Phillips
Dave Phillips
Jim Friesen
Cindy Friesen
Cliff Froehlich
Kevin Pilsworth
Mark Gilliland
Paul Shurvin
Nicole Pysh
Jana Tonde
Dorothy Josephson
Gene Josephson
Janice Linehan
Jim Buckingham
Mary Buckingham
Catherine Prociuk
Jenny Priest
Colleen Kiselyk
Todd Summer
Wendy Summer
Scott Williams
Tom Weber
Kirsten Norris
Sheri Ballash

Alan Ballash
Jason Ponto

On behalf of the Board,

x  _____

Brian Deheer, Chair

x  _____

Tim Polzin, Treasurer