



**Annual General Meeting  
Minutes  
Saturday June 16, 2018  
Nistawoyou Friendship Centre,  
Fort McMurray, Alberta**

**Present:**

Brian Deheer (Stewards of Lac La Biche)  
Lavone Olson (Yellowhead County)  
Tom Weber (Clearwater River Heritage Society)  
Marcel Ulliac  
Tim Polzin  
Leslie Burke (Environmental Manager Wood Buffalo Municipality)  
Denise Martiness (Clearwater Heritage Society)  
Laura Inside (Educations) *Laura Pekkola (Inside Education)*  
Marv Fyten  
Janice Linehan (Suncor)  
Dennis Willcott (Athabasca County - Alternate for Larry Armfelt)  
Robert Easu (MD of Lesser Slave River)  
Brian Coleman (Westlock County)  
Monica Grant (President of Nistawoyou Friendship Center)  
Marie Bay Breiner (AWC Outreach Coordinator)  
Janet Pomeroy (AWC Executive Director).

**1. Call to Order**

Brian Deheer called the meeting to order at 10:12 a.m. acknowledging that the meeting is being held in the traditional territories of Treaty 8.

**MOTION:** Brian Deheer moved to declare that the members present constitute quorum.

**Approved by consensus.**

**2. Review and Approval of Agenda**

**MOTION:** Brian Deheer moved to approve agenda as presented.

**Approved by consensus.**

**3. Welcome Address and Introductions**

Round table introductions were exchanged, and health and safety issues were addressed.

**4. Adoption of Minutes from 2017 AGM**

**MOTION:** Marv Fyten moved to approve the minutes as presented.

**Approved by consensus.**

5. **Chair's Report**

The Annual Report 2017-18 contained the report from the Chair. Brian Deheer highlighted the main points.

6. **Financial Statements**

- a. Treasurer Tim Polzin provided an overview of the Financial Statements for the year ended March 31, 2018 and the Review Engagement Letter from Kingston Ross Pasnak LLP which were included in the 2018 Annual Report.
- b. Appointment of two Athabasca Watershed Council members to inspect 2018-19 accounts and financial statements. Tim Polzin asks for volunteers to review the books. No volunteers came forward.

**MOTION:** Brian Coleman moved to have the review of the books by members tabled to the 2019 AGM.

**Approved by consensus.**

**MOTION:** Tom Weber moved to accept the Financial Statements as presented.

**Approved by consensus.**

- c. Appoint Accounting Firm to review 2018-19 Financial Statements.

**MOTION:** Marcel Ulliac moved to continue to use the firm of Kingston Ross Pasnak.

**Approved by consensus.**

7. **Committee – Overview**

- a. **Technical Committee**  
Brian Deheer gave a brief update on behalf of Dan Moore, Chair of the committee. The committee is currently working on the second draft Terms of Reference for the Integrated Watershed Management Plan. Petra Rowell was hired as a contractor to assist facilitate the process.
- b. **Communications, Education and Community Engagement Committee**  
The committee has met with the new outreach staff discussing outreach in conjunction with the Strategic Plan.
- c. **Human Resources (HR) Committee**  
The committee has not meet.
- d. **Finance and Fundraising Committee**  
Marcel Ulliac, Chair provided an update. The committee has been working on the budget for 2018-19 as well as future fund-raising strategies. The finance policy has been updated, and the honorariums for board members were reviewed.

e. Executive Committee

Brian Deheer, Chair provided a brief report. The committee meets to address issues between Board meetings. The meetings are held by teleconference and Zoom (online software).

**MOTION:** Robert Esau moves to accept the committee reports as information.

**Approved by consensus.**

8. Approval of Membership fees

**MOTION:** Tim Polzin moved to have the membership fee stay at 0\$.

**Approved by consensus.**

9. Election of AWC Board of Director (Nomination papers must be received seven (7) days prior to the AGM)

a. Agriculture (Small Producer)

Nomination form received: Janice Pitman.

As Janice Pitman is not contested, Janice Pitman is elected for the term 2018-2020.

b. Health/Environment

Nomination form received: Brian Deheer.

As Brian Deheer is not contested, Brian Deheer is elected for the term 2018-2020.

c. Member-at-large

**MOTION:** Marv Fyten moved to have Tom Weber move to be the director representing Stewardship from the position representing Member at Large.

**Approved by consensus.**

Nomination forms received: Tim Polzin and Marcel Ulliac.

As Tim Polzin and Marcel Ulliac are not contested, Tim Polzin and Marcel Ulliac are elected for the term 2018-2020.

d. Municipal (Middle Basin)

Nomination form received: None

This seat is left vacant and will be addressed at the next Board meeting.

e. Municipal (Lower Basin)

Nomination form received: None

This seat is left vacant and will be addressed at the next Board meeting.

f. Provincial/Federal government

Nomination form received: None

This seat is left vacant and will be addressed at the next Board meeting.

- g. Stewardship  
Tom Weber has been placed in this seat by the motion above for the term 2018-2019.
- h. Indigenous  
Nomination form received: None  
This seat is left vacant and will be addressed at the Board meeting.
- i. Mining/Utilities  
Nomination form received: None  
This seat is left vacant.
- j. Stewardship  
Nomination form received: Morris Nesdole.  
As Morris Nesdole is not consented, Morris Nesdole is elected for the term 2018-2020.
- k. Municipal (Upper Basin)  
This seat is not up for election and is current occupied by Robert Esau (Municipal District of Lesser Slave River).  
**MOTION:** Robert Esau moves to approve Lavone Olson (Yellowhead County) as alternate to this seat.  
**Approved by consensus.**  
If both present, only the member can vote.

**MOTION:** Robert Esau moved to appoint everyone into their positions for the terms stated.

**Approved by consensus.**

#### 10. Election of the Chair

Brian Coleman takes over the election. The floor is asked for nominations for the position of Chair.

**MOTION:** Tim Polzin moved to nominate Brian Deheer as Board Chair.

**MOTION:** Robert Esau moved for nominations to cease.

Brian Coleman asks Brian Deheer if he accepts the position as Board Chair. Brian Deheer accepts.

**MOTION:** Tom Weber moved to appoint Brian Deheer as Board Chair.

**Approved by consensus.**

#### 11. Adjournment

**MOTION:** Robert Esau moves to adjourn at 11:08 a.m.

**Approved by consensus.**

On behalf of the Board,

x Brian Deheer

Brian Deheer, Chair

x [Signature]

Tim Polzin, Treasurer