

**Board of Directors  
Minutes  
Thursday, September 12, 2019  
Athabasca Train Station**

Present: Brian Deheer (Chair), Cleo Reece, Marcel Ulliac, Marv Fyten, Tim Polzin, Robert Holmberg, Sterling Johnson, Larry Armfelt, Robert Esau, Victor Gladue (Alternate), Jamie Giberson (Alternate), Paula Evans (Alternate), Lavone Olson (Alternate), Janet Pomeroy (Executive Director), Lisa Allan (Communications Specialist). Via Teleconference: Andrew Hutchison, Janice Linehan, Scott Ketcheson (Alternate)

Regrets: Dan Moore, Dave Coish, Morris Nesdole, Janice Pitman, Tom Weber, John Ritchie, Greg Piorkowski.

Guests: Cheeko Desjarlais, Dennis Irving, Jim Montague

**1. Call to order**

Brian Deheer called the meeting to order at 10:00 a.m. giving the following acknowledgement:

**Athabasca Watershed Council acknowledges that our watershed is located on Treaty 6, Treaty 8 and Treaty 10 territory and that respects the histories, languages, and cultures of First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant watershed.**

**2. Introductions, health and safety, determined if quorum is met.**

Quorum was met, round table introductions were exchanged, and health and safety issues were addressed.

**3. Review and Approval of Agenda.**

Addition: 8. a. ii. 10<sup>th</sup> Anniversary budget and volunteer list.

**MOTION:** Robert Holmberg moved to approve the agenda as amended with the above items added.

**Approved by consensus.**

**4. Approval of Minutes**

*a. Board meeting minutes from June 13, 2019*

At this time, Janice Linehan asked to be added as a member to the Technical Committee.

**MOTION:** Sterling Johnson moved to approve that Janice Linehan be added to the Technical Committee.

**Approved by consensus.**

**MOTION:** Robert Holmberg moved to approve the June 13, 2019 minutes as amended.

**Approved by consensus.**

## **5. Old Business**

### **a. Amendments to Policy on Event Attendance:**

- i. Remove reference to \$100 clause
- ii. Must be representing the AWC
- iii. Appropriate Directors are informed about events relevant to their sector

**MOTION:** Marcell Ulliac moved that the Event Attendance policy be amended as discussed and accepted and be circulated once amended.

**Approved by consensus.**

## **6. New Business.**

### **a. Cash Flow/Contingency Discussion.**

Janet Pomeroy presented the cash flow projections with budget recommendations for a contingency plan until AEP funding has been established.

**MOTION:** Larry Armfelt moved that as per the discussion that the contingency plan be put on hold until further clarification from AEP on funding.

**Approved by consensus.**

**\*A 5-minute recess was called\***

**Please note that at this time the agenda was not followed in order.**

### **b. Board Nominations:**

- i. Victor Gladue
- ii. Colleen Powell
- iii. Paula Evans

**Motion:** Tim Polzin moved to accept Victor Gladue as Alternate Director for the Lower Basin.

**Approved by consensus.**

**Motion:** Larry Armfelt moved to accept Colleen Powell as Alternate Director for the Middle Basin.

**Approved by consensus.**

**Motion:** Robert Esau moved to accept Paula Evans as Alternate Director for Stewardship.

**Approved by consensus.**

*c. Board Governance Session*

Discussion on suggestion on an appropriate session for the Board of Directors to learn about moving from a working board to a governance board.

**MOTION:** Sterling Johnson moved that plans for board development be deferred at this time and the discussion items presented be accepted as information. **Approved by consensus.**

*d. Draft Terms of Reference (TOR) for Documentary*

Discussion about content, funding and connections to be made in the production of the documentary.

**MOTION:** Tim Polzin moved that the documentary TOR be approved, and that further information and investigation is needed which will be presented on a future date. **Approved by consensus.**

*e. Membership Survey Results*

Discussion took place on the results of the Membership Survey distributed online over the month of August.

**MOTION:** Sterling Johnson moved that Administration draft a policy on Membership and voting at AGM for further discussion. **Approved by consensus.**

**7. Baptiste and Island Lake Society Presentation of the Watershed Management Plan for Baptiste and Island Lakes.**

Dennis Irving and Jim Montague Presented on the BAILS Watershed Management plan. They spoke on their history, the testing they are doing at the lakes, the creation of the watershed management plan and the participation in their events. Would like to partner with the AWC for support of their projects and events.

**MOTION:** Robert Esau moved that the AWC form a cooperative partnership with BAILS and provide letters of support for their projects/grants. **Approved by consensus.**

**8. Reports**

*a. Committee Reports/Minutes*

- i. Executive Committee – Report from Sept 5<sup>th</sup> meeting and Minutes from May 3, 2019 were presented.

**MOTION:** Robert Holmberg moved that the Sept 5 report and Minutes from May 3 be accepted as information. **Approved by consensus**

- ii. CECE Committee - Report from Sept 11<sup>th</sup> meeting and Minutes from May 8<sup>th</sup>, 2019.

Lavone Olson presented the reports. At this time a discussion was called on the hiring of entertainment for the 10<sup>th</sup> Anniversary Gala, in which Brian Deheer was a member of the band being discussed. Brian Deheer was asked to leave the meeting and Marcel Ulliac took over the Chair duties. The details of the entertainment were discussed.

**MOTION:** Robert Holmberg moved that the AWC hire the band "The Torpedoes" for the 10<sup>th</sup> Anniversary Gala for the amount of \$1200.

**Approved by consensus.**

Brian Deheer was asked to re-join the meeting.

**MOTION:** Robert Esau moved that the CECE report and minutes be accepted as information.

**Approved by consensus.**

*b. Financial, In-Kind and Activity Reports.*

**MOTION:** Marv Fyten moved to accept the Financial and In-Kind/Activity Reports as information.

**Approved by Consensus.**

*c. Membership Report.*

Based on a suggestion by AEP staff, there will now be a Membership Report included in the Board Meeting reports. Discussion was held on the current numbers of AWC members.

**ACTION ITEM:** Meet the goal of 200 individual members by the end of 2020.

**MOTION:** Robert Holmberg moved to accept the Membership Report as information.

**Approved by Consensus.**

*d. Executive Director's Report.*

**MOTION:** Tim Polzin moved to accept the Executive Director's Report as information.

**Approved by Consensus.**

*e. Communication Specialist's Report.*

**MOTION:** Robert Holmberg moved to accept the Communication's Specialist Report as information.

**Approved by Consensus.**



*f. Science and Outreach Coordinator's Report.*

**MOTION:** Paula Evans moved to accept the Science and Outreach Report as information.

**Approved by Consensus.**

**9. Correspondence Received.**

- a. Town of Athabasca – Donation \$100 toward the 10<sup>th</sup> Anniversary Gala
- b. MD Lesser Slave River #124– Refund \$562.59
- c. A Third-Party Scientific Review
- d. Fort McMurray River Hazard Study
- e. Oilsands Draft Workplan
- f. Update ECCC's Oilsands Mine Effluent Regulatory Initiative
- g. WPAC Draft Roles Document

**MOTION:** Robert Esau moved to accept the correspondence received as information.

**Approved by Consensus.**

**10. Meeting Dates, Locations and Times.**

*a. Meetings*

- i. Finance Committee Meeting - TBD
- ii. HR Committee Meeting – TBD
- iii. Special Meeting (Lac La Biche)– TBD
- iv. Technical Meeting – TBD
- v. Executive Committee Meeting – TBD
- vi. Board Meeting – TBD
- vii. November 23, 2019 - 10<sup>th</sup> Anniversary and 1<sup>st</sup> Annual AWC Family Gala  
(Dinner and festivities) 6:00 – midnight. Athabasca Seniors Centre
- viii. Executive Committee Meeting – TBD
- ix. Board Meeting – January 30, 2020 10:00 a.m. Athabasca - Tentative
- x. Board Meeting – April 23, 2020 – Whitecourt -Tentative
- xi. 2020 AGM – May 30, 2020 – Jasper
- xii. Board Meeting – June 25, 2020 – Athabasca - Tentative


**MOTION:** Marcel Ulliac moved to accept the meeting dates as above.

**Approved by Consensus.**

**MOTION:** Cleo Reece moved to adjourn at 3:02 pm.

**Approved by Consensus.**

  
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Brian Deheer, Chair

  
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Date

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Date