



**Executive Committee
Minutes**

September 5, 2019

Attendees via Zoom: Brian Deheer - Chair, Dan Moore - Vice Chair, Marcel Ulliac – Treasurer, Cleo Reese – Secretary, Janet Pomeroy – ED, Lisa Allan – Communications, Dave Mussel - AEP

1. Call to Order

Brian Deheer called the meeting to order at 10:02 a. m. acknowledging that our watershed is located on Treaty 6, Treaty 8 and Treaty 10 territory and respects the histories, languages, and cultures of First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant watershed.

2. Introductions, health and safety, determine if quorum is met.

Quorum was met, and no health or safety issues were brought forward.

3. Review and Approval of Agenda

Marcel Ulliac moved to accept the agenda with the following additions and numbering changes:

Add Alberta Lake Management Society (ALMS) Workshop Attendance to item 6. e)

Approved by consensus.

4. Approval of Minutes

Marcel Ulliac moved to accept the Executive Committee Meeting Minutes of May 3, 2019 as presented.

Approved by consensus.

5. Old Business

a) Committees

There was discussion around committee work with a question as to when the Technical Committee would meet next. It was mentioned that the CECE committee would like to have a joint meeting with the Tech Committee. Because of funding uncertainty, it will be recommended that committee meetings be delayed/minimized at this time.

6. New Business

a) Board Governance Development

As per the Board of Directors motion from the June 2019 Board meeting on “Board Governance Development”, Dave Mussel attended to provide AEP guidance on moving from a “working Board” to a “governance Board”. He indicated that a governance board is the desired way to go for AWC future success, efficiencies and effectiveness. While the AWC Board of Directors has made progress transitioning, it was recommended that a board development session be provided at an upcoming Board meeting. He suggested that a Director from a respected and successful Board of Directors who has been through the transition be a “Guest Speaker” or a that a session be held with “experiential learning”, “role-playing” and “hands-on” workshop or both. He indicated that a Governance Board is a Visionary Board which creates the overall vision for an organization, sets policy and approves budgets to assure the resources are there to succeed in meeting the vision. They determine how that vision is communicated to the Executive Director and the reporting back to them so as to hold the Executive Director accountable, building the necessary trust that the goals of the Board are being met. A Governance Board determines ‘what’; the staff determine ‘how’. He gave examples such as, ‘Governance does not mean nitpicking on the wording of a communications plan’ but it does mean setting policies and approving strategic directions. It was noted that a Governance Board is more difficult to be and some noted effective Governance Boards only meet 2-3 times per year. Role of committees was also discussed in that; Committees are for targeted purposes. Dave Mussel will be available to assist the AWC Board with their recommended course of action.

b) Bylaws regarding Membership Fees

As per motions from the 2019 AGM and the June 2019 Board of Directors meeting, a survey was to be distributed regarding questions raised on: Membership Fees, Membership Voting Rights, Membership Classes. The survey was created and ran for the month of August. There were 21 responses with a slight majority indicating that there should be no membership fees. The recommendation from the ED is that no changes should be proposed at this time. The results will be provided at the next Board meeting.

c) Cash-Flow August to December projection

Janet Pomeroy provided an overview of the cash flow projection to December 2019. Because future funding will likely not be known until after the Federal election on October 21, it was suggested that the AWC go into Self-Preservation mode and minimize spending where possible.

d) Sept 12, 2019 – Board Meeting Agenda

Various amendments to the upcoming Board meeting agenda were discussed. Dave Mussel suggested that the Executive make the recommendation that a standing report on membership (current membership, efforts to recruit, etc.) be on the Board of Directors meeting agenda. Committee members **Approved this suggestion by consensus.**

Marcel Ulliac moved that the agenda be approved with changes.

Approved by consensus

e) Alberta Lake Management Society (ALMS) Workshop

Brian Deheer was going to suggest that someone from the AWC attend the workshop, but in light of the budget information provided his suggestion was withdrawn.

7. Next Executive Committee Meeting

The suggested dates of November 7, 2019 and January 16, 2020 will be considered tentative.

8. Adjournment

Marcel Ulliac moved to adjourn the meeting at 12:07 pm

Approved by consensus